

The Capstone Book Club

Recommended Reading for your Career Enhancement

Leadership & General Business:

[Flight of the Buffalo](#) by Belasco & Stead

[Good to Great](#) by Collins

[The One Minute Manger](#) by Blanchard

[Execution – the discipline of getting things done](#) by Bossidy & Charan

[The Six Sigma Way](#) by (and Fieldbook) Pande, Neuman & Cavanaugh

[Knock ‘em Dead! – Business Presentations](#) by Yale & Sandler

[Jack – Straight from the Gut](#) by Jack Welch

[Leading Change](#) by Kotter

[Never Wrestle with a Pig](#) by McCormack

[Business is a Contact Sport](#) by Richardson, Vidaurreta & Gorman

Job Hunting:

[What Color is Your Parachute?](#) by Bolles

[Knock ‘em Dead – 2003”](#) by Yate

[Interview Power](#) by Washington

[Laid off and Loving It!](#) by Madsen

[Finding Your Perfect Work](#) by Paul, Sarah & Edwards

[Rites of Passage](#) by Lucht

[From Here to There – Job Hunting Guide](#) by

[The Everything Get a Job Book](#) by Graber